



**GLOBAL IMAGING SYSTEMS INC**

*Passionate about Customer Productivity*

Dear Fellow Employee:

One of the fundamental principles upon which we have built our Company has been and continues to be the integrity of our people. Each and every one of us is expected to fully comply with the letter and spirit of all laws and to conduct business in accordance with the highest ethical standards.

Every day we must renew our commitment to conduct our business in a manner that is above reproach. Our customers must be treated fairly and with respect. They expect us to deliver the best product at a fair price and demand professional and ethical behavior.

Our Board of Directors has approved the attached Code of Business Conduct and Ethics (the "Code"). It reflects our core values together with our commitment to ethical business practices and compliance with the law. You are responsible for understanding and complying with our Code, applicable government regulations, and our policies. The Code was adopted to provide you with information, education, and resources to help you make good, informed business decisions and to act on them with integrity.

Although our Code is intended to be comprehensive, situations will invariably arise which are not addressed. When they do, please seek guidance from our Compliance Officer.

Global is a great company because we have great people who work together every day to make a difference. Keep up the good work!

Warmest regards,

Thomas S. Johnson  
Chairman & CEO